

**REPORT  
OF  
UNITED WAY OF BLAIR COUNTY, INC.  
ALTOONA, PENNSYLVANIA  
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

## CONTENTS

	<b>Page</b>
<b>INDEPENDENT AUDITOR'S REPORT</b>	1 - 2
<b>FINANCIAL STATEMENTS</b>	
Statements of Financial Position	3
Statements of Activities	4
Statements of Cash Flows	5
Statements of Functional Expenses	6
Notes to Financial Statements	7 - 9
<b>SUPPLEMENTARY INFORMATION</b>	
Schedule A - Grant Distributions/Allocations to Agencies	10
Schedule B - Pledge Receivables	11
Schedule C - Needs Assessment Grant	12
Schedule D - Family Resource Grant	13
Schedule E - Statement of Functional Expenses	14

**INDEPENDENT AUDITOR'S REPORT**

United Way of Blair County, Inc.  
5414 Sixth Avenue  
Altoona, Pennsylvania 16602

We have audited the accompanying financial statements of United Way of Blair County, Inc. (a nonprofit organization) which comprise the statement of financial position as of June 30, 2016 and 2015, and the related statements of activities and cash flows for years then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Way of Blair County, Inc. as of June 30, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matter***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses on page 6 and Schedules A through E is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Young, Beckler, Brown & Company, P.C.*

UNITED WAY OF BLAIR COUNTY, INC.  
STATEMENTS OF FINANCIAL POSITION  
JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
<b><u>ASSETS</u></b>		
Cash and Cash Equivalents	\$445,702	\$508,095
Pledge Receivables (Net)	258,219	207,366
Miscellaneous Receivables	60,488	31,490
Equipment	98,947	98,947
Less: Accumulated Depreciation	( 91,524)	( 90,524)
<b>TOTAL ASSETS</b>	<b>\$771,832</b>	<b>\$755,374</b>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b><u>Liabilities</u></b>		
Accrued Expenses	\$ 11,067	\$ 7,328
Allocations Payable	300,000	297,000
Deferred Revenue	<u>5,375</u>	<u>0</u>
Total Liabilities	<u>\$316,442</u>	<u>\$304,328</u>
<b><u>Net Assets</u></b>		
<b><u>Unrestricted</u></b>		
Operating	\$321,727	\$317,383
Board Designated	<u>133,663</u>	<u>133,663</u>
Total Unrestricted	<u>\$455,390</u>	<u>\$451,046</u>
<b><u>Permanently Restricted</u></b>	<u>\$ 0</u>	<u>\$ 0</u>
<b><u>Temporary Restricted</u></b>	<u>\$ 0</u>	<u>\$ 0</u>
Total Net Assets	<u>\$455,390</u>	<u>\$451,046</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b><u>\$771,832</u></b>	<b><u>\$755,374</u></b>

See Accompanying Notes and Independent Auditor's Report

**UNITED WAY OF BLAIR COUNTY, INC.  
STATEMENTS OF ACTIVITIES  
YEARS ENDED JUNE 30, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
<b><u>Public Support and Revenues</u></b>		
Gross Campaign Results	\$476,562	\$454,835
Less Donor Designations	( 17,342)	( 23,266)
Less Provisions for Uncollectibles	( 16,000)	( 16,000)
Net Campaign Revenue	\$443,220	\$415,569
Grant Income	217,412	207,786
Investment Income	344	931
Miscellaneous	<u>88,806</u>	<u>57,170</u>
Total Revenue	<u>\$749,782</u>	<u>\$681,456</u>
<b><u>Expenses</u></b>		
<b><u>Program Services</u></b>		
Gross Funds Awarded	\$317,342	\$320,266
Less Donor Designations	( 17,342)	( 23,266)
Net Funds Awarded	\$300,000	\$297,000
Other Program Services	326,734	287,583
Supporting Services	109,003	105,838
United Way of America Dues	4,701	4,605
United Way of PA Dues	<u>5,000</u>	<u>3,000</u>
Total Expenses	<u>\$745,438</u>	<u>\$698,026</u>
Increase (Decrease) in Net Assets	\$ 4,344	(\$ 16,570)
<b><u>Net Assets</u></b> - Beginning of Year	<u>451,046</u>	<u>467,616</u>
<b><u>Net Assets</u></b> - End of Year	<u>\$455,390</u>	<u>\$451,046</u>

**See Accompanying Notes and Independent Auditor's Report**

**UNITED WAY OF BLAIR COUNTY, INC.  
STATEMENTS OF CASH FLOWS  
YEARS ENDED JUNE 30, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
<b><u>Cash Flows from Operating Activities</u></b>		
Change in Net Assets	\$ 4,344	(\$ 16,570)
Adjustments to Reconcile Changes in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	1,000	1,000
(Increase) Decrease in Pledge Receivables	( 50,853)	32,377
(Increase) Decrease in Other Assets	( 28,998)	1,878
Increase (Decrease) in Other Current Liabilities	9,114	687
Increase (Decrease) in Allocations Payable	<u>3,000</u>	<u>( 696)</u>
Net Cash (Used) Provided by Operating Activities	<u>(\$ 62,393)</u>	<u>\$ 18,676</u>
<b><u>Cash Flows from Investing Activities</u></b>		
Purchase of Equipment	\$ 0	(\$ 917)
Net Cash (Used) Provided by Investing Activities	<u>\$ 0</u>	<u>(\$ 917)</u>
<b><u>Cash Flows from Financing Activities</u></b>		
New Borrowings	\$ 0	\$ 0
Debt Reduction	<u>0</u>	<u>0</u>
Net Cash Provided (Used) by Financing Activities	<u>\$ 0</u>	<u>\$ 0</u>
Net (Decrease) Increase in Cash and Cash Equivalents	(\$ 62,393)	\$ 17,759
<b><u>Cash and Cash Equivalents</u></b> - Beginning of Year	<u>508,095</u>	<u>490,336</u>
<b><u>Cash and Cash Equivalents</u></b> - End of Year	<u>\$445,702</u>	<u>\$508,095</u>
<b><u>Supplemental Disclosure of Cash Flow Information</u></b>		
Cash Paid During the Years for:		
Interest	<u>\$ 0</u>	<u>\$ 0</u>
Income Taxes	<u>\$ 0</u>	<u>\$ 0</u>

**See Accompanying Notes and Independent Auditor's Report**

**UNITED WAY OF BLAIR COUNTY, INC.  
STATEMENTS OF FUNCTIONAL EXPENSES  
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

	----- Program Services -----			----- Support Services -----				
	<u>Allocation Services</u>	<u>All Other Programs</u>	<u>Total</u>	<u>Organizational Administration</u>	<u>Fundraising</u>	<u>Total</u>	<u>Total 2016</u>	<u>Total 2015</u>
<b>Expenses</b>								
Salaries	\$12,331	\$111,033	\$123,364	\$34,305	\$30,692	\$ 64,997	\$188,361	\$183,134
Payroll Taxes	942	8,488	9,430	2,593	2,318	4,911	14,341	14,047
Employee Benefits	<u>1,805</u>	<u>23,007</u>	<u>24,812</u>	<u>3,414</u>	<u>2,807</u>	<u>6,221</u>	<u>31,033</u>	<u>29,669</u>
Sub-Total	\$15,078	\$142,528	\$157,606	\$40,312	\$35,817	\$ 76,129	\$233,735	\$226,850
Supplies	1,123	34,978	36,101	1,121	1,360	2,481	38,582	28,719
Telephone	533	3,570	4,103	2,664	533	3,197	7,300	6,743
Office	125	459	584	356	835	1,191	1,775	2,070
Occupancy	3,850	20,751	24,601	3,850	3,850	7,700	32,301	32,347
Insurance	590	2,951	3,541	590	590	1,180	4,721	4,831
Dues	233	2,303	2,536	391	234	625	3,161	892
Repairs	1,483	6,898	8,381	1,483	1,465	2,948	11,329	9,256
Advertising	528	2,600	3,128	373	3,353	3,726	6,854	3,067
Travel	77	5,038	5,115	2,197	579	2,776	7,891	7,891
Training	325	478	803	325	348	673	1,476	129
Consultants	31,821	17,810	49,631	2,172	2,172	4,344	53,975	47,453
Miscellaneous	<u>19,066</u>	<u>11,288</u>	<u>30,354</u>	<u>677</u>	<u>606</u>	<u>1,283</u>	<u>31,637</u>	<u>22,173</u>
Sub-Total	\$74,832	\$251,652	\$326,484	\$56,511	\$51,742	\$108,253	\$434,737	\$392,421
Depreciation	<u>125</u>	<u>125</u>	<u>250</u>	<u>625</u>	<u>125</u>	<u>750</u>	<u>1,000</u>	<u>1,000</u>
Total Operating Expenses	<u>\$74,957</u>	<u>\$251,777</u>	<u>\$326,734</u>	<u>\$57,136</u>	<u>\$51,867</u>	<u>\$109,003</u>	<u>\$435,737</u>	<u>\$393,421</u>

See Accompanying Notes and Independent Auditor's Report



UNITED WAY OF BLAIR COUNTY, INC.  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016 AND 2015

**Note 1: Summary of Significant Accounting Policies**

**Nature of Activities**

The United Way of Blair County, Inc. collects pledges from the Blair County area and distributes these funds through community impact grants to Human Service Agencies. The Corporation was founded in 1934 and is governed by a volunteer Board of Directors.

**Mission Statement**

To improve lives by uniting people to care for one another.

**Fund Accounting**

An accrual basis of accounting is used in accounting for the monies of the various funds. Pledges are recorded when made and a pledge receivable is established for the portion of any pledge not received at the time of the pledge. A reserve is established for possible uncollectible pledges. This reserve is based on a percentage of the total pledges receivable for the applicable campaign based on past history, and a review of the receivables at year end. Annual campaigns have pledge receipts that begin in the year prior to the calendar year of distributions and continues into the year of distributions and thereafter. The pledges and receipts of each campaign are segregated. Community impact grants for a campaign are made on a fiscal year.

**Income Tax Status**

The Agency qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal income taxes.

The Organization has analyzed its tax positions taken for filings with the Internal Revenue. It believes that its tax filing positions will be sustained upon examination and does not anticipate any adjustments that would result in a material adverse effect on its financial condition, results of operations, or cash flows. The Organization's federal income tax returns for 2015, 2014, and 2013 are subject to examination by federal taxing authorities, generally for three years after they are filed.

**Depreciation**

Depreciation of equipment is provided over the estimated useful lives of the respective assets on a straight-line basis.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Cash and Cash Equivalents**

For purposes of the statement of cash flows, the Agency considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

**Allocation of Costs**

The Agency allocates its expenses based on time studies done by the employees.

UNITED WAY OF BLAIR COUNTY, INC.  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016 AND 2015  
(CONTINUED)

**Note 1: Summary of Significant Accounting Policies** (Continued)

**Functional Allocation of Expenses**

Costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Costs are allocated between program services, membership and development, fundraising, and management and general based on evaluations of the related activities. Management and general expenses include expenses that are not directly identifiable with any other specific function, but provide for the overall support and direction of the Organization.

**Revenue Recognition**

Contributions, including unconditional promises to give, are recognized when received. All contributions are available for unrestricted use unless specifically restricted by the donor. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Unconditional promises to give due in the next year are recorded at their net realizable value.

**Lease**

The Agency has an operating lease for rental of office space. Rental expense for June 30, 2016 and 2015 was \$31,500 and \$31,500, respectively. The following is a schedule by years of future minimum rental payments.

<u>Year</u>	<u>Amount</u>
2017	\$31,500
2018	31,500
2019	31,500
2020	31,500
2021	31,500

**Note 2: Pension Plan**

The Agency has a defined contribution pension plan covering all full-time employees that have reached twenty-one years of age and one year of service. The plan is a noncontributory plan. Pension expense for the years ending June 30, 2016 and 2015 were \$10,241 and \$8,143, respectively.

**Note 3: Restriction on Assets**

Unrestricted assets of the Agency have been board designated for future years in the amount of \$133,304.

**Note 4: Credit Risk**

The Agency has \$454,421 with M & T Bank of which \$250,000 is insured by FDIC and \$204,421 has been collateralized with investments of the Bank.

**Note 5: Line of Credit**

The Agency has a \$50,000 line of credit with M & T Bank. As of June 30, 2016, zero has been drawn down on the line of credit.

UNITED WAY OF BLAIR COUNTY, INC.  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016 AND 2015  
(CONTINUED)

**Note 6: Subsequent Events**

In preparing these financial statements, the Agency has evaluated events and transactions for potential recognition or disclosure through September 19, 2016, the date the financial statements were available to be issued.

**UNITED WAY OF BLAIR COUNTY, INC.  
SCHEDULE A  
GRANT DISTRIBUTIONS/ALLOCATIONS TO AGENCIES  
YEARS ENDED JUNE 30, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
<b><u>Regular Allocations</u></b>		
Laurel Highland Council - BSA	\$ 3,200	\$ 3,200
Central Pennsylvania Community Foundation	2,500	10,000
Blair Clearfield Association for the Blind	8,000	7,000
Blair County Community Action Agency	41,700	20,000
Big Brothers/Big Sisters of Blair County	16,000	13,500
Blair Senior Services	9,600	12,900
Child Advocates of Blair County	0	22,000
CONTACT Altoona	9,300	7,000
Family Service Incorporated	78,000	75,000
Girl Scouts Western Pennsylvania	2,000	2,000
Home Nursing Agency	4,000	10,000
Mid Penn Legal Services	8,000	4,000
YMCA - Garver Memorial	5,000	6,000
Blair County Respiratory Disease Society	9,000	6,500
Gloria Gates Memorial Foundation	25,000	22,000
Blair Drug & Alcohol Partnership	0	7,500
Blair County Chamber Foundation	0	1,000
Through, Inc.	0	10,000
American Red Cross	17,000	17,000
Joshua House	3,000	4,000
Catholic Charities	15,000	10,000
St. Vincent dePaul Society/Monastery Community Gardens	15,000	0
We CARE Foundation and Therapy Services/Tyrone Hospital	7,000	5,150
Claysburg Area Public Library	2,200	1,750
UPMC Altoona Partnership for a Healthy Community	13,000	13,000
Altoona Area School District Foundation	<u>6,500</u>	<u>6,500</u>
	<u>\$300,000</u>	<u>\$297,000</u>

See Independent Auditor's Report on Supplementary Information

**UNITED WAY OF BLAIR COUNTY, INC.**  
**SCHEDULE B**  
**PLEDGE RECEIVABLES**  
**JUNE 30, 2016**

**2016 Campaign**

Pledge Receivables	\$242,721
Less: Allowance for Uncollectibles	( <u>16,000</u> )
	\$226,721
	<hr/>

**2015 Campaign**

Pledge Receivables	\$ 47,498
Less: Allowance for Uncollectibles	( <u>16,000</u> )
	\$ 31,498
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Total Pledge Receivables (Net)	\$258,219
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**See Independent Auditor's Report on Supplementary Information**

UNITED WAY OF BLAIR COUNTY, INC.  
SCHEDULE C  
NEEDS ASSESSMENT GRANT  
YEAR ENDED JUNE 30, 2016

**Income**

Grant Income \$47,126

**Disbursements**

Miscellaneous \$17,477  
Consultants 29,649

Total Disbursements \$47,126

Deferred Revenue \$ 0

See Independent Auditor's Report on Supplementary Information

UNITED WAY OF BLAIR COUNTY, INC.  
SCHEDULE D  
FAMILY RESOURCE GRANT  
YEAR ENDED JUNE 30, 2016

**Income**

Grant Income	\$170,286
Other Income	<u>31,980</u>
Total Income	\$202,266

**Disbursements**

Salaries	\$ 98,702
Payroll Taxes	7,546
Employee Benefits	21,202
Supplies	33,255
Professional Fees	2,500
Postage	373
Occupancy	19,938
Insurance	2,361
Repairs	5,401
Travel	4,810
Training	130
Consultants	3,438
Miscellaneous	<u>2,610</u>
Total Disbursements	\$202,266

Net Income	\$ 0
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See Independent Auditor's Report on Supplementary Information

**UNITED WAY OF BLAIR COUNTY, INC.**  
**SCHEDULE E**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED JUNE 30, 2016**

	<u>Needs Assessments</u>	<u>Community Building</u>	<u>Family Resource Center</u>	<u>Community Outreach</u>	<u>Management</u>	<u>Campaign</u>	<u>Total</u>
<b>Expenses</b>							
Salaries	\$ 0	\$12,331	\$ 98,702	\$12,331	\$34,305	\$30,692	\$188,361
Payroll Taxes	0	942	7,546	942	2,593	2,318	14,341
Employee Benefits	<u>0</u>	<u>1,805</u>	<u>21,202</u>	<u>1,805</u>	<u>3,414</u>	<u>2,807</u>	<u>31,033</u>
Sub-Total	<u>\$ 0</u>	<u>\$15,078</u>	<u>\$127,450</u>	<u>\$15,078</u>	<u>\$40,312</u>	<u>\$35,817</u>	<u>\$233,735</u>
Supplies	\$ 0	\$ 1,123	\$ 33,255	\$ 1,723	\$ 1,121	\$ 1,360	\$ 38,582
Telephone	0	533	3,037	533	2,664	533	7,300
Postage	0	125	373	86	356	835	1,775
Occupancy	0	3,850	16,901	3,850	3,850	3,850	32,301
Insurance	0	590	2,361	590	590	590	4,721
Printing and Publications	0	0	0	0	0	0	0
Repairs	0	1,483	5,401	1,497	1,483	1,465	11,329
Advertising	0	528	22	2,578	373	3,353	6,854
Travel	0	77	4,810	228	2,197	579	7,891
Dues	0	233	2,070	233	391	234	3,161
Training	0	325	130	348	325	348	1,476
Depreciation	0	125	0	125	625	125	1,000
Consultants	29,649	2,172	5,938	11,872	2,172	2,172	53,975
Miscellaneous	<u>17,477</u>	<u>1,589</u>	<u>518</u>	<u>10,770</u>	<u>677</u>	<u>606</u>	<u>31,637</u>
Sub-Total	<u>\$47,126</u>	<u>\$12,753</u>	<u>\$ 74,816</u>	<u>\$34,433</u>	<u>\$16,824</u>	<u>\$16,050</u>	<u>\$202,002</u>
Total Operating Expenses	<u>\$47,126</u>	<u>\$27,831</u>	<u>\$202,266</u>	<u>\$49,511</u>	<u>\$57,136</u>	<u>\$51,867</u>	<u>\$435,737</u>

See Independent Auditor's Report on Supplementary Information